

# ATME Business Meeting #1

## Denver Grand Hyatt

8/1/08 12:30 PM

I. Welcome and Call to Order by President Sara Romersberger.

II. Induction of New Officers.

During the ATME Elections the following officers were elected into their positions and will have judiciary authority to authorize and sign checks for the organization.

- Deborah Robertson, President – Northern Illinois University
- Annette Thornton, Vice-President – Central Michigan University
- Beth Johnson, Secretary – Finger Lakes Community College
- Marianne Kubik, Treasure – University of Virginia

III. During this year's pre-conference, *Dreaming and Imagining; Process of Creation - sharing our creative process*, 17 presenters shared their creative processes; including Joan Schirle, and Jennifer Martin. The next pre-conference will be held in 2010 and run by VP Annette Thornton.

IV. Website coordinator Judith Chaffee shared her update.

- The new website from two years ago is still being reconfigured.
- It has been proposed that a password be assigned when members pay their dues that will allow them access to certain areas of the website = bibliography, membership directory, tenure information, etc.
- Another feature would allow members to update their contact information, as needed, allowing us to keep the directory up to date.
- Help Needed
  - ATME Newsletters have been lost = Please send newsletters prior to 2005 to Judith Chaffee.
  - Also, send Bibliography update information for any new titles that you think should be added.
  - We would like to have a running list of all the conference sessions we have offered at ATME over the last 10 years to avoid too much repetition and to help identify issues that we would like to see revisited.
  - Send information about workshops to Judith as well as the list-serve. Judith at [judith@commedia-dell-arte.com](mailto:judith@commedia-dell-arte.com)

V. Barbara Parisi, member at Large for the ATHE focus group representatives, stopped by to announce that any issues or concerns should be forwarded to our conference planner (Bethany Urban).

#### VI. Conference Report

- Bethany Urban, Conference Planer and stand-in Focus Group Rep.
- Ted Morin, Focus Group Rep. - is out this year will be back next year.

#### Rep report

- ATHE is offering Focus Groups liability insurance (\$100 per group) Is this just for conference activities? (see further information on 8/3/08 minutes)
- Please consider nominating someone for the ATHE awards. The number of nominees has been dwindling.
- 10 people are needed to fill out a "needs survey." (This was accomplished during the meeting)
- Bethany is seeking feedback on the following; As a focus group – what are our biggest challenges and opportunities?
- Please come to the plenary meeting today at 2:15pm. "Elephants in the Room" – a town hall style discussion. Also, please come to tomorrow's membership meeting to vote on the proposed bylaws.
- Many focus groups are interested in collaborating for next year (especially for the pre-conference which ATME isn't planning for next year in NYC.)

#### CP Report

- Next year's conference is in NYC and the theme is "Risking Innovations".
- The dates for the conference are Aug 8-11, 2009 Sat. – Tues. (Tuesday is a full day so please plan to travel on Wednesday.) – This change is to help reduce costs associated with NYC.
- Fees will be \$250 for individual members and \$300 for organizational members (early-bird).
- There will be no grants for AV equipment next year. You'll just need to check off what you need on the application.
- No scheduling preferences will be granted next year.
- More panels will be scheduled on Monday and Tuesday.
- Once approved, presenters will be notified of their session's date by March 1<sup>st</sup>
- Location = Marriott Times Square

- Combined AATE conference (they have an applied theatre group, K-12, research, international, museum, play writing, etc.)

#### VII. Past – Secretary’s report

- 110 regular members
- 7 student members
- 5 lifetime award members
- Talk it up at regional conferences & with colleagues = encourage them to join.

#### VIII. Initiatives

##### --VP

- ATME is going to move away from regional reps and instead will use organizational reps.
- Each rep will submit a brief report/update to the newsletter (Sept. 15 is the deadline for the Fall newsletter)
- We would like to strengthen the Legacy Project. (Marceau session this afternoon) Honor you teachers as mentors on the website. Offer us feedback on what you would like to see on the website.
- The list-serve will be updated tomorrow with new members.
- Reminder! When appropriate, just reply to the individual not the entire list-serve.

##### --Treasurer

- Ken Elston, the past treasurer, just opened a new show, so no treasurer’s report today.
- Marianne, the new treasurer, will be helping work on the Digital/Kinetic Journal inspired by Jennifer Martin.
  - Its goal is to publishing creative work that can’t be written about.
    - Classroom, performance, capstone projects, etc.
  - There are a number of issues that were discussed including production costs and issues of copyright.
  - We would like this to be a Peer Reviewed Journal.

##### --Secretary

- A new Devising Theatre Focus Group is forming.
  - Send email of interest – [berrytheclown@hotmail.com](mailto:berrytheclown@hotmail.com) Sonia Norris
  - They need 200 names to start the group.

- As the 2-year focus group rep ATME and 2YFC will be presenting “Movement for Non-Movers”
- A panel proposal for next year = Culture of Assessment. How do you assess your learning outcomes? – share rubrics, etc.

--President

- Another idea for the assessment issue: how to or if we use juries as an assessment tool?
- We are considering attaching the colloquium to the institute in the future. This will help reduce travel time and expense for those wishing to do both.

IX. Meeting Adjourned

Respectfully Submitted,

Beth Johnson, Secretary ATME

# ATME Business Meeting #2

## Denver Grand Hyatt

8/19/08 1:43 PM

### I. Call to Order President Deborah Robertson

- Thanks to Ezra Lebank, UMT Jeff Awada, Webster and Marianne Kubik, UVA for their great warm-ups.
- Re-Introductions of officers

### II. Newsletter

- Everyone is encouraged to send in articles for the Newsletter.
  - Articles could include musings from this conference (or another), reviews of shows, trips, ect.
  - We would especially like to hear from some of this years Fringe performers (Heather Halprin, Sarah Hickler – other performers?).
- Deadline for submissions is September 15
- Please, please, please submit

### III. New system for Representatives.

- We are moving from Regional reps. to Organizational reps.
- Marcia is a member of KCACTF and suggested that it would be nice to have new brochures to take to conferences.

### IV. Electronic panels on the list-serve?

### V. Website update – Judith Chaffee

- Site will be updated to allow members to access and update their contact information
- Please send her any websites (and a description) you would like links to from the ATME site. .EDU sites are not allowed
- Members will receive a password each year when they pay their dues. This will grant them access to certain restricted areas of the website.
  - Promotion and tenure
  - Membership list
  - Bibliography
  - Internal workshops
  - Etc.
- Member news and events – send information directly to Judith@commedia-dell-arte.com

### VI. Conference planner/ Focus Group Rep. update

- Update – insurance will be in effect soon and it covers all activities as long as ATHE knows about them.

- **Judith made the motion to pay the \$100**
- **Marianne seconded**
- **Discussion - will ATHE pay? Or ATME?**
- **Call the question : regardless the membership supports the liability insurance and approves the expenditure if necessary.**
- **Unanimous approval**
- ATHE will post the contact info for AATE on the website ASAP
  - Judith will try to add link on our site as well
- Session proposals for NYC 2009 "Risking Innovation" are due November 1<sup>st</sup>.
  - The following are ideas that the members put forth.
    - Promotion & Tenure kit panel / committee and update – Marcia
    - Copyright Issues - Gina Riley will contact participants from this year to see about possibility for next year.
      - Discussion led to other issues of liability and our work
        - **Judith motioned to add the ethics statement and release form back to website as an accessible – .pdf file (this posting would not be an endorsement by ATME, but as a point of information for the membership).**
        - **Second Sarah Hickler**
        - **Discussion**
        - **Vote – Unanimously approved.**

\*Reminder = Sessions with AATE will probably have priority.

- Assessment
- Jam - Action theatre / View Points / movement improvisation
- New York based companies that might come to perform.
- Rasa boxes
- "Defining Movement Coach/Director collaboration
- Micro Fringe in NYC?

VII. Institute in January

- January 5-9 2009
- Arizona State University
- Study three training methods
  - Period styles: Chekhov and Williams
  - Lecoq: Applying Improvisation
  - Rasaboxes

VIII. Gwendolyn.alker.nyu.edu – Performance studies focus group rep.

- Seminar in January at NYU- day and a half conference
- March 27-29 2009
- “Performing body in theory and practice”

IX. Graduate student information will be sent out via email.

X. Meeting Adjourned

Respectfully Submitted,

Beth Johnson, Secretary ATME

