

**Planning Considerations:
Some Helpful Hints for Scheduling, Preparing Your Text,
and Organizing Technology**

Scheduling time sensitive issues:

Is the main taping to be done in a class(what semester), rehearsal (rehearsal schedule which accommodates taping), production (performance schedule), or some other situation?

What/whose other schedules need to coordinate with the above?
Participants, composers, designers, videographer, etc.

Writing/creation of text

What text needs to be generated? An introductory information, voice-overs, interview questions? Who will write the text?

Creation of design and illustrative materials

What illustrative materials need to generated? Set, costume, prop design and execution? Power Point? Diagrams, charts, renderings?